

TRANSFER POLICY FOR OFFICERS AND OFFICIALS OF
M.P. STATE LEGAL SERVICES AUTHORITY

The following guidelines and policy have been framed to effect transfer and posting of Officers and employees in the State Legal Services Authority which may serve only for purpose of information and guidance and shall not be enforceable at law. Further, notwithstanding anything contained in this Policy, the interest of the establishment shall be of paramount consideration for transfers and postings.

1. This policy shall come into force with effect from the year 2014
2. This policy may be relaxed in individual cases only by the Hon'ble Executive Chairman and subject to grounds of the Administrative needs of the State Authority.
3. Annual transfer shall be effected normally by March-April every year and the officials transfer in the annual chain shall be given time for joining so as to coincide with the academic session.
4. Applications for transfer ^{with option} should be routed through proper channel six weeks prior to the annual transfer chain exercise.
5. District Legal Aid Officers and Under Secretaries who are posted at one place since last three years can be transferred on administrative ground at any district place except home town.
6. In the event of request for transfer of more than one employee of a particular district, the applications will be considered according to seniority and CRs.
7. Request for transfer on own expenses may be considered with respect to the desired district or adjacent district (except home



district for District Legal Aid Officers and Under Secretaries).

8. Transfer of such officers/ officials whose husband/wife/son/daughter is mentally retarded can be considered to the place where mentally retarded person can be treated and availability of education facility for his child/daughter subject to production of a certificate from recognized institution.

Note: District Legal Aid Officers and Under Secretaries generally can neither be transferred nor posted on promotion to his home district but case of widow, divorced and deserted lady will be considered for transfer to home district.

9. Newly appointed officer/official shall not be considered for transfer prior to completion of three years service at the place of first posting.

10. Transfer applications shall be routed through proper channel. Directly sent applications will not be considered in any event. Disciplinary action will be taken against the officer who sends his application directly.

11. In the event of any interpretation on giving effect to the transfer policy, the decision of the Hon'ble Executive Chairman shall be final.

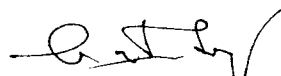
12. In case of any illness of grave nature requiring any treatment at a particular place, on certification of the Medical Board, may be considered for transfer to a particular place where this officer can avail this facility.

13. Officers/officials with disability of 40% or more shall not be transferred but their applications for transfer on their own expenses and willingness may be considered.

14. Woman employees may be considered on request for transfer to the place of residence of husband or adjacent place depending on the administrative exigency.

15. Transfer may be considered inviting three options but place of transfer shall not be a right.

16. Notwithstanding anything to the contrary in this policy, an officer who has one year or less to retire on the first day of April may seek a posting to a place (except his home town) where or near which he proposes to settle after retirement, and if the request appears bona fide, the officer may be posted to such place.


31/2/14

Ex. Chairman
M.P.S.L.S.A.
Jabalpur